

DATE: 08/05/2022

REQUEST FOR QUOTATION No: 22/UNHCR/SDNELF/SUP/RFQ/16

For the Provision of Generator Cables and other Accessories to UNHCR El Fasher Office

QUOTATION TO BE RECEIVED ON OR BEFORE: 05/14/2022 by 23:59 Sudan Time

The Office of the United Nations High Commissioner for Refugees (UNHCR), Sudan requests your price offer for the Service specified in **Annex B** to this Request for Quotation (RFQ).

The following annexes are integral part of this RFQ:

- Annex A: UNHCR's General Conditions of Contracts for the Provision of Goods.
- Annex B: Technical Data Sheet and Financial offer form (**to be completed and submitted**).

1. **Technical Requirements:**

- The Goods & Service you are offering must be as per specification. Find below the item description of electrical cables and associated accessories , detailed technical Specification and quantities to be ordered.

2. **Delivery Point:** DAP El Fasher

3. **Delivery lead time:** Maximum 15 Days.

4. **Financial Offer:** Please submit your price offer, using the financial form (**Annex B**). Your offer must be in **SDG or USD**. Your prices must be inclusive of costs like production, labour, overhead, exchange rates and other risks, transportation up to El Fasher etc. UNHCR shall not accept any requests for additional payments after reception of your offer. **Please Ensure that your financial offer does not have cancelations or corrective fluid on it. Any offer with corrective fluid shall be disqualified.**

UNHCR is Tax exempted, in this regard, price has to be given without VAT.

5. **Award Criteria:** The lowest priced, substantially compliant offer will be recommended for a contract award.

Your quotation must be valid for at least 30 calendar days. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached ANNEX-A the UNHCR's General Conditions of Contracts for Good & services 2018. You must clearly indicate in your quotation if you accept them.

5.1. **RFQ Submission:** We would appreciate receiving your quotation on or before **14 May 2022 at 23:59 Sudan Time by one of the following ways:**

5.2. **By e-mail** in an attached PDF format to sudefrfq@unhcr.org with **22/UNHCR/SDNELF/SUP/RFQ/0016** in the subject line

Or

5.3. In a sealed envelope addressed to:
Supply Unit, UNHCR El Fasher Sub-Office
El Fasher, North Darfur

On the envelope, please mention the following mention:

RFQ 22/UNHCR/SDELF/SUP/RFQ/016 - For *Provision of Generator Cables and other Accessories to UNHCR El Fasher Office*

Name of your firm (Mandatory)
C/o - Supply Unit

Please, ensure to use the format provided (annex B) and that your calculations of unit and total prices are accurate.

Please indicate in the e-mail subject field:

Thank you for your kind attention.

Supply Unit

UNHCR Darfur, Sudan

22-UNHCR-SDNELF-SUP-RFQ-016					
For Provision of Generator Cables and Other Accessories to UNHCR EL Fasher Office, North Darfur					
For Provision of Generator Cables and other Accessories to UNHCR EI Fasher Office, North Darfur					
	Description	Units	Quantity	Rate (USD)	Amount (USD)
	Supply;				
1	120 sqmm armoured four core electrical cable including cable cleats/shoes for installation. (Cooper Armoured cable 4X120 mm)	Meter	100		-
2	Single cable 35 mm for earth	Meter	100		-
3	400 Amps Changeover switch	PC	1		-
4	400 Amps Circuit breaker	PC	1		-
5	Cooper rod	PC	2		-
	TOTAL				
Other Information pertaining to our RFQ are as follows:				Yes,we will Comply(State, as required)	No,we cannot comply (State as required)
Confirmation that your goods meet UNHCR specifications.NB: UNHCR shall not issue a partial payment or cancel part of the order because the supplier is not able to deliver products as per specifications. By submitting an offer, you accept that UNHCR should withhold 100% of payment until when you would have delivered the right products in full					
Offer Validity: (minimum 30 Calendar Days minimum).					
Confirmation that your financial offer has no cancelations or corrective fluid.(any corrective fluid on your offer will lead to disqualification)					
Acceptance of UNHCR General Terms and Conditions for Provision of Goods					
What is your delivery lead time in days? (Maximum 15 days)					
What is the currency of your offer?					
If you are offering in USD, please ensure that you have a USD accountBank or UNHCR may pay in another currency using the UN exchange rate.					
Name of your company					
Company email					
Company telephone number(two numbers)					
Name of authorized person					
Signature,stamp and date					